

Evergreen Local Schools
Regular Meeting Minutes of the Evergreen Board of Education
November 20, 2023 6:00pm

President Nora Kiefer called the meeting to order. Members in attendance were Don Smith, Matt Vaculik, Zach Murry, Jason Miller, and Nora Kiefer.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. No changes were made.

Matt Vaculik moved, supported by Jason Miller, to approve the meeting agenda for the Regular Board meeting on November 20, 2023.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nayes:

Motion Carried. 133-23

Don Smith moved, supported by Zach Murry, to approve the minutes of the Regular Board Meeting held on October 16, 2023.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nayes:

Motion Carried 134-23

CORRESPONDENCE

Board Members: Nora Kiefer - Reported on OSBA Conference

Superintendent:

- Notice of Resignation: Scott Westbrook
- Notice of Resignation: Betty Bieber

Treasurer: None

PUBLIC PARTICIPATION

None.

FINANCIAL

Treasurer Brian Carroll reviewed the October 2023 financials including the Cash Reconciliation, Financial Summary, Cash Summary, Disbursement Summary, General Fund Graph, Income Tax, and Payroll and Benefits Graph.

Accepted the following donations:

- \$100.00 anonymous donation to 018-9220: Student Assistance Fund
- \$200.00 anonymous donation to 018-9220: Student Assistance Fund

Approved the following appropriation modifications, amend resources accordingly and send updated reports to the County Auditor:

- Transfer \$16.69 from 001 to 516-9923
- Transfer \$50.00 from 200-9220 to 300-000
- Transfer \$75.00 from 018 to 006
- Transfer \$500,000 from 001 to 070
- Increase 507-9924 - \$10,979.39

Approved the following grants, increase appropriations and amend resources:

- Agriculture Education 5th Quarter - \$2,510.46
- STEM Classroom Grant - \$5,000.00
- Healthy Meals Incentives - \$146,770.00

Approved an Auxiliary Services Agreement with the Educational Service Center of Lake Erie West for the 2023-2024 school year in the amount of \$90,698.40, for personnel for the benefit of Holy Trinity School, and to amend resources and modify appropriations accordingly.

Approved the following transfers and debt payments and to modify appropriations and estimated resources accordingly:

- Transfer \$10,420.00 from 003-7200-910-9011 HB264 PI Transfers Out to 002-5100-9011 HB264 Energy Conservation Project Transfers In
- Transfer \$80,000.00 from 003-7200-910-0000 PI Transfers Out to 002-5100-9011 HB264 Energy Conservation Project Transfers In
- Pay refunded series 2001 bond principal and interest of \$837,096.91
- Pay refunded series 2002 bond principal and interest of \$142,938.00
- Pay series 2010 HB264 Energy Conservation Bond principal and interest of \$94,588.00 (\$86,252.00 due 12/1/2023, \$4,168.00 due 6/1/2024)

Approved the Five Year Forecast to be submitted to the Ohio Department of Education by November 30, 2023. (Attachment A)

Approved the return of unused Auxiliary Funds from Holy Trinity School in the amount of \$1,064.22 for FY22 and FY23.

Zach Murry moved, supported by Matt Vaculik, to approve the preceding financial motions, reports, and other financial items.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nays:

Motion Carried

135-23

PERSONNEL

Approved all Evergreen teachers for the 2023 - 2024 school year, for approved additional hours or to supervise and/or instruct students including but not limited to ZAP, SOS Tutoring, after school detention, or Friday School, at the current hourly contracted rate.

*All other pay and benefits will be according to Board adopted policy.

Offered the following teacher a one-year limited teaching contract, effective October 23, 2023

- Michelle Paulson, EES Intervention Specialist Teacher - M.A. Step 20

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Accepted the resignations of:

- Scott Westbrook, EES Aide, effective October 26, 2023
- Betty Bieber, Assistant Treasurer, effective May 31, 2024.

Offered the following non-teaching one-year limited contract, effective November 20, 2023, for the 2023 - 2024 school year:

- Elani Guyton Aide 4 hours per day

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Added the following individuals to the approved district substitute list pending the completion of any/all licensure requirements and background checks:

- Courtney Boyd Kitchen/Aide/Custodian
- Tenica Cundick Kitchen/Aide/Custodian
- Melissa Good Aide
- Taylor Miller Bus Driver

Approved the following volunteers for 2023 - 2024, pending the completion of all pupil activity permit requirements:

- Andrew Paulson Softball Assistant Coach Volunteer
- Haley Senn Softball Assistant Coach Volunteer
- Skylee Raker Softball Assistant Coach Volunteer
- Kourtney Gleckler EMS Girls Basketball Assistant Coach Volunteer

Approved Students for Other Students (SOS) tutors for the 2023 - 2024 school year at the Ohio minimum wage rate.

Approved the request for FMLA leave for Caitlin Adamczak beginning on December 1, 2023 and ending on May 31, 2024.

Approved the following High School & Middle School paid and/or volunteer event worker for the 2023 - 2024 school year:

- Annabelle Abec

*All other pay and benefits will be according to Board adopted policy.

Extended an unpaid leave of absence for Mrs. Kim Reckner, elementary teacher, effective December 31, 2023 through May 31, 2024.

As recommended by the Superintendent, Jason Miller moved, supported by Matt Vaculik, to approve the above listed personnel items.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nayes:

Motion Carried **136-23**

OTHER BUSINESS

Zach Murry moved, supported by Matt Vaculik, to approve the following pay rate for district substitutes.

- Bus Drivers \$19.49 per hour (\$16.75)

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nayes:

Motion Carried **137-23**

Jason Miller moved, supported by Don Smith, to approve an overnight trip for Evergreen FFA students to attend the FFA Mission/Impact Conference in Dublin, Ohio. Students (approx. 7-10) will be engaged in leadership development and learn about FFA opportunities and agriculture careers. Students will depart on January 13, 2024 and return on January 14, 2024. A school van, or bus if needed, will transport students to the conference. Alexis Howell, teacher, will be the trip supervisor. Cost of the trip is approximately \$100.00 per student to be paid by attendees and supplemented by the FFA alumni if needed.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nayes:

Motion Carried **138-23**

Don Smith moved, supported by Jason Miller, to approve an overnight trip for the Evergreen Wrestling Team to attend the Great Crossing Wrestling Tournament in Georgetown, Kentucky. Student athletes will have the opportunity to compete against other athletes from a different part of the state. Student athletes will depart on January 12, 2024 and return on January 14, 2024. A school van and parent drivers will transport students to the tournament. Coach, Dalton Nicely will be the trip supervisor and coaches Kyle Keller, Adam Gleckler, Jesse Beverly, and Nathaniel Frost will also be attending. Cost of the trip is approximately \$60.00 per student athlete to be paid by the Evergreen Wrestling Club.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nays:

Motion Carried

139-23

Zach Murry moved, supported by Matt Vaculik, to approve an international trip for Evergreen students to travel to San Juan and Fajardo, Puerto Rico coordinated through Explorica Tours. Fourteen students will have the opportunity to immerse themselves in the Spanish language and culture while practicing their language skills with native speakers. Students will depart on March 9, 2024 and return on March 13, 2024. Teachers Ana Ford and Natalie Mendez will be the trip supervisors and parent chaperones will also be accompanying students on the trip. Cost of the trip is approximately \$2,261.00 per student and will be paid by the students.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nays:

Motion Carried

140-23

Jason Miller moved, supported by Zach Murry, for the Evergreen Local Board of Education to enter a Day Treatment-Purchase Service Agreement with A&G Education Services LLC, a special needs Education Company for the sole purpose of providing educational services in accordance with placement at the SOAR Program. Students placements will be at a per diem rate of \$65.00 per student.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer
Nays:

Motion Carried

141-23

DISCUSSION AND INFORMATION

Superintendent Eric Smola reported on the following items:

- Full-time nurse for the 2024 - 2025 school year
- Public Discussion of District Calendars

2024 – 2025 Calendar

Aug. 19

District/EHS/EMS/EES Meetings – Work Day

Aug. 20	Teacher Workday
Aug. 21	First Student Day
Aug. 30	No School for Students – District In-Service Day
Sept. 2	No School – Labor Day
Sept. 3	No School – Jr. Fair Day
Sept. 30	No School for Students District In-Service Day
Oct. 16	District Parent / Teacher Conferences
Oct. 17	District Parent / Teacher Conferences
Oct. 17	End of First Quarter (39 student days)
Oct. 18	No School – Teacher Workday
Nov. 27-29	No School – Thanksgiving Break
Dec. 20	End of Second Quarter (41 student days)
Dec. 23-Jan. 2	Winter Break
Jan. 3	No School for Students – Teacher Workday
Jan. 6	First Day of Second Semester
Jan. 20	No School – MLK Jr. Day
Feb. 13	Parent Teacher Conferences
Feb. 14	No School for Students – District In-Service Day
Feb. 17	No School – Presidents’ Day
Mar. 14	End of Third Quarter (47 student days)
Mar. 17-21	No School – Spring Break
Apr. 18	No School – Good Friday
May 18	Senior Graduation
May 26	No School – Memorial Day
May 29	Last Day of School – 1-Hour Early Dismissal (47 student days)
May 30	Teacher Workday

179 Student Days = 1,117 hours

(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)

Student make up days if necessary: June 2, 3, 4, 5, 6.

2025 – 2026 Draft Calendar

Aug. 18	District/EHS/EMS/EES Meetings – Work Day
Aug. 19	Teacher Workday
Aug. 20	First Student Day
Aug. 29	No School for Students – District In-Service Day
Sept. 1	No School – Labor Day
Sept. 2	No School – Jr. Fair Day
Sept. 29	No School for Students District In-Service Day
Oct. 15	District Parent / Teacher Conferences
Oct. 16	District Parent / Teacher Conferences
Oct. 16	End of First Quarter (38 student days)
Oct. 17	No School – Teacher Workday
Nov. 26-28	No School – Thanksgiving Break
Dec. 19	End of Second Quarter (42 student days)
Dec. 22	No School – Teacher Workday

Dec. 23-Jan. 2	Winter Break
Jan. 5	First Day of Second Semester
Jan. 19	No School – MLK Jr. Day
Feb. 12	Parent Teacher Conferences
Feb. 13	No School for Students – District In-Service Day
Feb. 16	No School – Presidents’ Day
Mar. 13	End of Third Quarter (47 student days)
Mar. 16-20	No School – Spring Break
Apr. 3	No School – Good Friday
May 17	Senior Graduation
May 25	No School – Memorial Day
May 28	Last Day of School – 1-Hour Early Dismissal (47 student days)
May 29	Teacher Workday

179 Student Days = 1,117 hours
(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)
Student make up days if necessary: June 1, 2, 3, 4, 5.

ADMINISTRATIVE REPORTS

Technology Director, Tony Doble: (Attached)

Superintendent, Eric Smola reported on the following items:

- Thank you to the Evergreen community for your ongoing support of the district. As we move forward into the new calendar year, we will continue to focus on our strategic plan and the initiatives that will drive the district forward and provide the best opportunities and experiences for our students.
- Our full-scale safety drill on Nov, 17th was a success. Our staff and students performed very well, as this was the first time we practiced a campus evacuation. The drill, which was conducted with Fulton County Emergency Management, showed us what we did well and areas for improvement. We will not be required to complete another full-scale drill for two more years.
- Participation in our food service program continues to increase. In November we served 8,911 breakfasts and 11,465 lunches. This is up 2,498 breakfasts and 2,347 lunches from October. Overall daily participation in lunches is approximately 46%. Variety Food Service is planning to meet with student leaders and send out a student survey before the end of the semester.

BOARD MEMBER QUESTIONS AND CONCERNS

Matt Vaculik - Would like to see more participation for student fundraising.

EXECUTIVE SESSION

Jason Miller moved, supported by Matt Vaculik, for members of the Evergreen Local Board of Education, Superintendent, Treasurer, and invited guests to go into executive session for the following reason:

- To consider the employment of public employees: ORC 121.22(G)(1).

Ayes: Miller, Smith, Vaculik, Murry, Kiefer

Nayes:

Motion Carried

142-23

Time in: 6:53

Time out: 8:11

ADJOURNMENT

Jason Miller moved, supported by Matt Vaculik, to adjourn the November 20, 2023 Regular Meeting of the Evergreen Local Board of Education.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer

Nayes:

Motion Carried

143-23

Nora Kiefer, Board President

Brian Carroll, Treasurer