

Evergreen Local Schools
Regular Meeting Minutes of the Evergreen Board of Education
June 26, 2023 6:00pm

President Nora Kiefer called the meeting to order. Members in attendance were Don Smith, Matt Vaculik, Zach Murry via Zoom, Jason Miller, and Nora Kiefer.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. No changes were made.

Jason Miller moved, supported by Don Smith, to approve the meeting agenda for the Regular Board meeting on June 26, 2023.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried.

69-23

Don Smith moved, supported by Matt Vaculik, to approve the minutes of the Regular Board Meeting held on May 15, 2023.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

70-23

CORRESPONDENCE

Board Members: None

Superintendent:

Nancy Fortner, Notice of Resignation

Ellen Przybylski, Notice of Resignation

PUBLIC PARTICIPATION

Tanya Lumbrezer

FINANCIAL

Treasurer Brian Carroll reviewed the May 2023 financials including the Cash Reconciliation, Financial Summary, Cash Summary, Disbursement Summary, General Fund Graph, and Payroll and Benefits Graph.

Accepted the following donations:

- \$100.00 anonymous donation to 018-9220: Student Assistance Fund

Approved amended resources for the fiscal year ended June 30, 2023.

Approved the following appropriation modifications for the fiscal year ended June 30, 2023, and to authorize the Treasurer to carry over any outstanding encumbrances as of June 30, 2023.

- Increase 019 (SOS Grant) - \$555.48
- Increase 007 (Scholarships) - \$2,257.81
- Increase 006 (Food Service) - \$138,947.39
- Increase 001 (General Fund) - \$240,562.88
- Decrease 002 (Bond) - \$97.31

Approved temporary appropriations for the fiscal year ending June 30, 2024 at 75% of FY23 actual expenditures.

Approved the following grant(s) and modify appropriations and amend resources accordingly:

- Stronger Connections - \$5,000.00
- Title I - \$139,019.45
- Title II-A - \$29,259.49
- Title IV - \$10,000.00
- IDEA-B - \$289,959.11
- Teen Pregnancy Grant - \$10,700.00

Approved the following petty cash and change funds for the 2023 - 2024 school year (FY24):

- Athletic Petty Cash (DragonFly (replaces Arbiter) and Bank Checking Account) - \$4,500.00
- Central Office Petty Cash - \$50.00
- Office Petty Cash - \$50.00 per school building
- Athletic Change Fund - \$3,000.00

Matt Vaculik moved, supported by Jason Miller, to approve the preceding financial motions, reports, and other financial items.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

71-23

PERSONNEL

Accepted the resignation of:

- Nancy Fortner, Intervention Specialist, effective August 4, 2023

- Ellen Przybylski, EES Teacher, effective September 22, 2023 for the purpose of retirement

Offered the following teachers one-year limited teaching contracts, effective with the start of the 2023 - 2024 school year:

- Bryce Baily, EES Teacher - B.A. Step 0
- Amber Hansel, EES Teacher - B.A. Step 3
- Marty Nichols, EMS Teacher - B.A. Step 3
- Tom Polachek, EES Teacher - B.A. Step 9
- Jessica Reighard, PreSchool Teacher - B.A. Step 2
- Jennifer Hoffman, EHS Intervention Teacher - M.A. Step 2
- Danielle Boger, EES Intervention Teacher - M.A.+15 Step 10

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Offered the following teacher a continuing teaching contract, effective with the start of the 2023 - 2024 school year:

- Stacy Wyse

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Offered the following individual a one-year limited non-teaching, non-bargaining unit contract, commencing on July 1, 2023 and ending June 30, 2024:

- John Echelbarger, Technology Coordinator

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Offered the following non-teaching one-year limited contracts, effective at the start of the 2023 - 2024 school year:

- Victoria Gauthier – EMS Secretary
- Charlotte Seegert - Aide, 4 hour position
- Jeffery Youtzy - Aide, 4 hour position

*All other pay and benefits will be according to Board adopted policy and agreements, with work assignments delegated by the Superintendent.

Rescinded and offered the following supplemental contracts and approve volunteers for 2023 - 2024, pending the completion of all pupil activity permit requirements:

- Brian Nagy - Rescind Freshman Boys Basketball Coach (approved 5/15/23)
- Shane Chamberlin - Rescind Girls Basketball Varsity Assistant Coach (approved 5/15/23)
- Dan Hilton - Rescind Football Assistant Coach (approved 5/15/23)

- Chandler Lumbrezer - Rescind Girls Basketball Freshman Coach (1/2 Supplemental Contract Approved 5/15/23)
- Elaine Fields - Rescind Girls Basketball Freshman Coach (1/2 Supplemental Contract Approved 5/15/23)
- Chandler Lumbrezer - Girls Basketball Varsity Assistant Coach (1/2 Supplemental Contract)
- Elaine Fields - Girls Basketball Varsity Assistant Coach (1/2 Supplemental Contract)
- Dan Hilton - Football Assistant Coach Volunteer
- Alex Lutheran - 7/8 Football Coach
- Austin Lumbrezer - Girls Basketball Assistant Coach Volunteer
- Dustin Hudik - Freshman Boys Basketball Coach

Offered the following supplemental contract for 2023 - 2024, pending the completion of any/all certification and/or licensure requirements:

- Sharon Lapitsky EES Building Leadership Team

*All other pay and benefits will be according to Board adopted policy.

Approved the following teachers to provide summer school instruction on an as needed, hourly basis per the negotiated agreement:

- Katryna Specht
- Caitlin Eash
- Angela Reiner
- Karen Rhegness
- Shannon Swartz

The Superintendent or the Superintendent's designee will make assignments.

*All other pay and benefits will be according to Board adopted policy.

Approved the following additional/extended days for the 2023 - 2024 school year:

- Sheri Call Preschool Evaluation / Reporting 2 days

*All other pay and benefits will be according to Board adopted policy.

Approved the July 31, 2023 resignation date for Angela Infante, Technology Director.

Approved the following High School & Middle School paid and volunteer event workers for the 2023 - 2024 school year, and to set the compensation for certain athletic event positions, to be paid from the Athletic Fund:

Volunteers and/or Paid Event Workers:

- Lynda Arquette
- Anastasia Baker
- Joe Blystone

- Rusty Carr
- Matt Cymbolin
- Doug DeSloover
- Darcy Feeback
- Taylor Johnson
- Andrew Langenderfer
- Carson Wyse
- Dawn Spradlin
- Lilly Herr
- Brittany Henricks
- Courtney Robertson
- Rachel Hoffman

Paid Positions (if volunteers are not available):

- EMS Ticket Takers – \$25.00 per night
- EMS Clock - \$25.00 per night (Except for back-to-back EMS Football, which is \$25.00 per game)
- EMS Concessions - \$25.00 per night
- EHS Ticket Takers - \$25.00 per night
- Sheriff Department (Security) - \$75.00 per night
- Freshman, JV, Varsity Volleyball Scorebook - \$10.00 per match
- Freshman, JV, Varsity Volleyball Clock - \$10.00; \$10.00; \$15.00
- Freshman, JV, Varsity Football Clock - \$25.00; \$25.00; \$35.00
- Assistant Facility Manager - \$35.00 per night
- Freshman, JV, Varsity Basketball Scorebook - \$10.00; \$10.00; \$25.00
- Freshman, JV, Varsity Basketball Clock - \$10.00; \$10.00; \$15.00
- EHS Announcers - \$25 per night

*All other pay and benefits will be according to Board adopted policy.

Approved a \$200.00 stipend to the following staff members for completing Youth Mental Health First Aide Training. Payment will be made using Student Wellness and Success funds.

- Deb Bard
- Amanda Brehem
- Meghan Boze
- Sherrie Brown
- Jennifer Burkholder
- Lucas Burkholder
- Keri Chamberlin
- Heather Christensen
- Carrie Cline
- Lori Cobb
- Jennifer Conrad
- Jake Dawson
- Doug DeSloover
- Mary Desmond

- Nelson Holliday
- Alexis Howell
- Sharon Lapitsky
- Becky Laver
- Shannon Leu
- Vanessa Martinez
- Joshua Martin
- Amanda Matyi
- Tana Mugler
- Brian Nagy
- Tammy Nofziger
- Diane Pickering
- Katie Pierce
- Luke Rosen
- Brady Ruffer
- Laurie Schmidt
- Lindsay Skowron
- Stephanie Sutton
- Dolores Swineford
- Chelsea Truckor
- Kelsey Wulf
- Melanie Yoder
- Kathy Zumfelde

As recommended by the Superintendent, Jason Miller moved, supported by Don Smith, to approve the above listed personnel items.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

72-23

Matt Vaculik moved, supported by Jason Miller, to approve Marty Nichols, 7/8 Football Coach, pending the completion of all pupil activity permit requirements.

Ayes: Vaculik, Miller, Kiefer

Nayes: Smith

Motion Carried

73-23

OTHER BUSINESS

**A RESOLUTION DECLARING IT NECESSARY TO RENEW
A SCHOOL DISTRICT INCOME TAX AND REQUESTING CERTIFICATION OF
ALTERNATIVE TAX RATES**

(R.C. 5748.02)

WHEREAS, R.C. 5748.02 authorizes school districts to impose a voter-approved income tax; and

WHEREAS, the Board of Education of the Evergreen Local School District (the “Board of Education”) currently imposes a traditional income tax that expires on December 31, 2024; and

WHEREAS, a resolution declaring the necessity to raise additional School District revenue must be adopted and certified to the Tax Commissioner for the State of Ohio to permit the Board of Education to consider the renewal of an income tax and to preserve the right to submit the question of levying such a renewal income tax to the electors of the School District at the election to be held on November 7, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education that:

SECTION I

This Board finds, determines, and declares that it is necessary to raise annually the amount of \$545,000 for the purpose of providing for the current expenses of the School District.

SECTION II

The income that would be subject to the school district income tax is the taxable income of individuals and estates as defined in divisions (E)(1)(a) and (2) of section 5748.01 of the Revised Code, also known as a traditional income tax.

SECTION III

In accordance with Section 5748.02(A) of the Revised Code, the Board directs the Treasurer to request that the State Tax Commissioner estimate, for the November 7, 2023 election, both (a) the property tax rate that would have to be imposed by this Board in the current year to produce an amount equivalent to the amount specified in Section I from an additional ad valorem property tax; and (b) the income tax rate that would have had to have been in effect for the current year to produce an amount equivalent to the amount specified in Section I from a school district income tax.

SECTION IV

The Treasurer of this Board is authorized and directed to deliver a certified copy of this resolution to the State Tax Commissioner at the earliest possible time, but not less than 100 days prior to the date of the election.

SECTION V

The Board has territory within Fulton County, Ohio and the question of the renewal of the traditional income tax shall be submitted to the entire territory of the School District and, if approved by the electors, levied upon the entire territory of the School District in accordance with Ohio law to take effect on January 1, 2025, and run for five years.

SECTION VI

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Jason Miller moved, supported by Matt Vaculik, to approve the above resolution.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

74-23

Don Smith moved, supported by Jason Miller, to set the following breakfast and lunch prices for the 2023 - 2024 school year: (prices represent a .10 increase from 2022 - 2023)

- EES Breakfast \$2.35 for students
- EMS & EHS Breakfast \$2.55 for students
- EES, EMS, & EHS Breakfast \$2.80 for adults
- EES Lunch \$3.10 for students
- EMS & EHS Lunch \$3.45 for students
- EES, EMS, & EHS Lunch \$4.70 for adults

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

75-23

Jason Miller moved, supported by Matt Vaculik, to accept an Educational Agreement with the Northwest Ohio Juvenile Detention, Training, and Rehabilitation Center for educational purposes for students during any period of detention, at a cost of \$77.00 per day of instruction (week days) effective July 1, 2023 through June 30, 2024. Please Note: Last year the cost of this service was \$77.00 per day.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

76-23

Jason Miller moved, supported by Don Smith, to approve student handbooks, District MTSS Handbook and EHS Curriculum Guide as recommended by the administrators of the High School, Middle School, Elementary School and Preschool, as well as the following student fee schedules as recommended for the 2023 - 2024 school year. Grades 9 – 12 will be billed for individual courses, with a maximum course fee charge of \$150.00 (\$150.00 last year) per academic year. Any high school activity fee, class fee, administrative fee, and co-curricular fee will be in addition to the maximum course fee.

- Kinderstart \$15.00 (last year \$12)
- Kindergarten \$15.00 (last year \$12)
- First Grade \$15.00 (last year \$12)
- Second Grade \$15.00 (last year \$12)
- Third Grade \$17.00 (last year \$15)
- Fourth Grade \$17.00 (last year \$15)
- Fifth Grade \$17.00 (last year \$15)
- Sixth Grade \$20.00 (last year \$14)
- Seventh Grade \$20.00 (last year \$14)
- Eighth Grade \$20.00 (last year \$14)
- Grades 4-12 Chromebook Protection Plan \$25.00

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

77-23

Matt Vaculik moved, supported by Don Smith, to approve staff handbooks for the 2023 - 2024 school year and Evergreen Board of Education Expected Behaviors for Employees.

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

78-23

Don Smith moved, supported by Jason Miller, to authorize the Treasurer to pay the 2023-2024 Northwest Ohio Computer Association (NWOCA) Membership and EMIS fees of \$42,234.88 (last year = \$42,150.83), and to approve the Technical Service Agreement authorizing the purchase of IEP Anywhere software, Zoom licenses, content filtering, and State software for a total cost of approximately \$4,500.00 (based on current ADM and licenses).

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

79-23

Matt Vaculik moved, supported by Don Smith, to authorize the Superintendent and Treasurer to accept the best bid from Cardinal Bus Sales & Service, Inc., in Lima, Ohio, and to purchase two (2) 72-passenger diesel powered buses at a cost of \$237,130.00 (\$118,565.00 each).

Ayes: Smith, Vaculik, Miller, Kiefer

Nayes:

Motion Carried

80-23

Jason Miller moved, supported by Don Smith, to approve a one-year contract with Variety Food Services, 25235 Hoover Rd. Warren MI 48089, to provide food service management services to Evergreen Local Schools beginning on July 1, 2023, and ending on June 30, 2024, with four (4) renewals of one (1) year with mutual agreement between the district and Variety FoodServices.

Ayes: Smith, Vaculik, Miller, Kiefer
Nayes:

Motion Carried **81-23**

Don Smith moved, supported by Jason Miller, to authorize the Superintendent to enter into a purchase and subscription services agreement (36 months) with Raptor Technologies, LLC. 2900 North Loop W, Suite 900, Houston, Texas 77092 to purchase, install and monitor a Raptor Visitor Management System in all school buildings at a cost of \$6,513.00. The expense will be paid from the Ohio Attorney General FY23 School Safety Grant

Ayes: Smith, Vaculik, Miller, Kiefer
Nayes:

Motion Carried **82-23**

Matt Vaculik moved, supported by Jason Miller, to approve a contract with Toledo Pediatric Speech Therapy, LLC. to provide speech and language services on behalf of Holy Trinity Catholic School's students being served under IDEA during the 2023 - 2024 school year. Services will be provided as needed at a cost of \$75.00 per hour, not to exceed \$5,000.00. The expense to the district will be paid from IDEA-B funds.

Ayes: Smith, Vaculik, Miller, Kiefer
Nayes:

Motion Carried **83-23**

Don Smith moved, supported by Matt Vaculik, to authorize the purchase of a new K-12 Math curriculum program from Cengage Learning. The new program aligns better with Ohio's Learning Standards and includes textbooks, workbooks, web-based software for five years, teacher materials, and initial and ongoing professional development for implementation at an approximate cost of \$172,300.43.

Ayes: Smith, Vaculik, Miller, Kiefer
Nayes:

Motion Carried **84-23**

Don Smith moved, supported by Matt Vaculik, to reimburse Tanya Lumbrezer in the amount of \$499.34 (including sales tax) for the items purchased for the senior picnic with funds from the Class of 2023 (200-9372). This resolution supersedes Evergreen Board Policy 6320 and ORC 5705.41.

Ayes:

Nays: Smith, Vaculik, Miller, Kiefer

Motion Denied

85-23

Jason Miller moved, supported by Don Smith, to reimburse Darcy Feeback in the amount of \$972.00 for items purchased for the seniors with funds from the Class of 2023 (200-9372). This resolution supersedes Evergreen Board Policy 6320 and ORC 5705.41.

Ayes:

Nays: Smith, Vaculik, Miller, Kiefer

Motion Denied

86-23

DISCUSSION AND INFORMATION

Superintendent Eric Smola reported on the following items:

Staff Transfers:

- Mrs. Andrea Hesson, EES Intervention Specialist from fifth grade to kindergarten.
- Mrs. Ashlee Ricker, EMS Secretary to EHS Secretary

Semi-Annual Bullying Report for the second semester of the 2022 - 2023 school year:

- 3 Confirmed case of Bullying in the high school.
- The situations were addressed and corrected.

Annual Wellness Report for the 2022 - 2023 school year:

- Overview:
 - Pillars of Health Program – provides personal health information
 - Partnered with Activate Clinics to provide Biometric Screenings
 - Book Club:
 - “Happiness Hack: Take Charge of Your Brain and Create More Happiness in Your Life” Ellen Petry Lease
 - “Educator Wellness: A Guide for Sustaining Physical, Mental, Emotional and Social Well Being” Timothy D. Kanold & Tina H. Boogren
 - Healthy Lunch options for district staff in-services
- Next Year:
 - Jenny Burkholder will take over as our Wellness Coordinator

ADMINISTRATIVE REPORTS

Maintenance Director, Brent Miller, reported on the following items:

Board office was repaired from the leak this winter

Laketec is here installing 911inform they are currently running wire in the elementary school

Vape detectors will be installed starting around mid July.

Cleaned up a lot of the sucker trees and weeds from back at the pond behind the bus garage and some around the front pond

All 3 buildings are working hard at getting the rooms cleaned as floors done. They are all about ½ way done with their buildings.

We have been watering the fields once a week to keep putting some moisture in the ground. The pond is starting to drop so we will continue to conserve water on the fields.

All fence lines and around buildings are sprayed for weeds. We will touch up as we get closer to august.

We will add river rock to the front of the elementary in the landscaping instead of mulch.

Superintendent Eric Smola discussed with the Board and scheduled a district walk-through for July 14, 2023 at 4:00pm.

Superintendent Eric Smola reported on the following items:

Open Positions:

We have a number of great new staff we are excited for them to join our team for the next school year. On August 16th we will hold a new staff orientation so they can get acclimated to the district. This year the orientation will include a tour of the district.

At this time, we are still looking for a Gifted Education teacher and we are now looking for an Art teacher. We hope to fill these positions as soon as possible.

Facilities:

Does the Board want to do a campus tour in July or August to view facilities? We would need to schedule a special meeting to accommodate this.

BOARD MEMBER QUESTIONS AND CONCERNS

None.

EXECUTIVE SESSION

Jason Miller moved, supported by Matt Vaculik, for the members of the Evergreen Local Board of Education, Superintendent, Treasurer, and invited guests to go into executive session for the following reason:

To consider the employment of public employees: ORC 121.22(G)(1).

Ayes: Smith, Vaculik, Miller, Kiefer

Nays:

Motion Carried

87-23

Time In: 7:01
Time Out: 7:55

ADJOURNMENT

Jason Miller moved, supported by Don Smith, to adjourn the June 26, 2023 Regular Meeting of the Evergreen Local Board of Education.

Ayes: Smith, Vaculik, Miller, Kiefer
Nays:

Motion Carried

88-23

Nora Kiefer, Board President

Brian Carroll, Treasurer