

**REGULAR MEETING  
OF THE EVERGREEN BOARD OF EDUCATION  
NOVEMBER 16, 2020, 6:00 P.M.**

President Nora Kiefer called the meeting to order. Members in attendance were Nora Kiefer, Jason Miller, Zach Murry, Don Smith and Matt Vaculik.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. Board Member Zach Murry requested that an Executive Session to consider the employment of public employees: ORC121.22(G)(1), be added under Other Business, as Item #12.

Zach Murry moved, supported by Jason Miller to approve the meeting agenda as presented for the Regular Board meeting on November 16, 2020. **141-20**

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nays: None Motion Carried

Matt Vaculik moved, supported by Don Smith to approve the minutes of the Regular Board Meeting held on October 19, 2020. **142-20**

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nays: None Motion Carried

**PUBLIC PARTICIPATION**

None.

**FINANCIAL**

Due to the absence of the treasurer, Denise Leu, Superintendent, Eric Smola presented Mrs. Leu's financial update.

The forecast for FY21 has improved since the May update due to:

- 1) Better than expected income tax revenue
- 2) Higher than expected foundation funding
- 3) Decreased personnel costs because of the RIF

The forecast was prepared with more than the normal amount of uncertainty, which will require careful monitoring of revenues moving forward, including:

1. **Pipeline Revenue, which** has been estimated at the lowest amount likely to be received in the event that the pipeline wins their appeal. This amount could be significantly higher if they lose their appeals, and appeals will not be heard until late spring.
2. **Income Tax Revenue** was forecast too low in May and has been corrected upwards. Revenue was down by about 9% for the first two collections of the fiscal year, we are down about 9% from the same two collections last year. Depending on what actually happens in the economy over the next few months, this line item will need to be closely monitored and possibly adjusted once again.
3. **State Foundation funding** for FY21 was funded at the reduced amount we received last year, with the understanding that depending on revenues at the state level, there could be mid-year funding cuts. Given the current statewide situation with COVID, a similar cut is definitely not out of the question for this year, and while a modest potential, reduction has been factored into this line item, but may not be sufficient depending on circumstances at the state level.

**Expenditures** – Overall, with the exception of transfers/advances, expenditures are forecast slightly lower than in May. Potential transfers to Food Service and Athletics have been include throughout the forecast.

4. **Potential transfers from the General Fund are shown on Line 5.01** and projects transfers being necessary throughout the forecast to food service and to a lesser extent athletics.

While deficit spending is projected in each year of this forecast, and the fund balance continues to decline, the district remain on solid financial footing provided both income tax levies are successfully renewed as they expire. With the projected renewal of those levies, a \$3.7 million balance is still projected at the end of FY25.

### **Financial Consent Agenda**

- A. Approve the October 2020 Cash Reconciliation, Cash Summary Report, Financial Summary Report, and Annual Spending Plan.
- B. Approve the following state grants for FY21, and to amend resources and modify appropriations accordingly:
  - 451-9019 Public Schools Connectivity Grant – FY21 - \$5,400.00

- 499-9021 School Bus Purchase Program Grant – FY21 - \$28,785.47
  - 572-9921 Expanding Opportunities for Each Child Grant – FY21 – \$2,406.42
- C. Approve the following federal grant fund carryover amounts from FY20 grants to FY21 grants and to amend resources and modify appropriations accordingly:
- Increase 572-9021 Title I - \$974.27
  - Increase 590-9021 Title II-A - \$4,337.48
  - Increase 516-9021 IDEA-B - \$7,811.92
- D. Approve a revised Auxiliary Services Agreement with the Educational Service Center of Lake Erie West for the 2020-2021 school year in the amount of \$72,563.04, for services of Auxiliary Services personnel for the benefit of Holy Trinity School and to amend resources and modify appropriations accordingly.
- E. Transfer \$12,015.04 from 003-7200-910-9011 HB 264 PI Transfers-Out and \$85,749.46 from 003-7200-910-0000 PI Transfers-Out to 002-5100-9011 HB264 Energy Conservation Project Transfers-In, and to approve the following debt payments due December 1, 2020:
- 1) Refunded Series 2001 bond principal and interest of \$803,674.48
  - 2) Refunded Series 2002 bond principal and interest of \$135,025.50
  - 3) Series 2010 HB264 Energy Conservation Bonds principal and interest of \$97,764.50.
- F. Approve the following fund-to-fund advances and to amend resources and modify appropriations accordingly:
- \$705.61 from 001-7410-9021 Advances to 551-5210-9021 Title III LEP Advance-In
  - \$47.68 from 001-7410-9021 Advance to 587-9021 ECSE Preschool Disabilities Grant Advance-In
- G. Approve the following appropriation modifications
- Increase 019-1100-113-9041 SOS Coordinator Stipend – \$1810.49
  - Increase 019-1100-211-9041 SOS Coordinator STRS - \$253.47
  - Increase 019-1100-212-9041 SOS Coordinator STRS BD/PU – \$18.10
  - Increase 019-1100-213-9041 SOS Coordinator Medicare - \$26.25
  - Increase 022-4590-113-9021 Tournament Event Workers-Cert – \$870.00
  - Increase 022-4590-211-9021 Tournament Event Workers-STRS - \$100.80
  - Increase 022-4590-213-9021 Tournament Event Workers-Medicare - \$12.62

- Increase 022-4590-419-9021 Tournament Purchased Services - \$150.00

H. Accept the following donations:

- \$200.00 anonymous donation to 018-9220 Student Assistance Fund.

I. Approve a new Student Activity Fund:

- 200-9223 Evergreen E-Sports

J. Approve the Five-Year Forecast to be submitted to the Ohio Department of Education by November 30, 2020 (Attachment A).

K. Approve depository agreements with the following banks for active and interim funds from January 1, 2021 through December 31, 2025.

- State Bank
- The Metamora State Bank

**143-20** Don Smith moved, supported by Jason Miller to approve the preceding financial motions, reports and other financial items.

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nayes: None Motion Carried

**PERSONNEL: Consent Agenda**

A. Offer the following supplemental contracts and approve volunteers for the 2020 – 2021 school year, pending the completion of all pupil activity permit requirements:

Garrett Damman 7/8 Assistant Boys Basketball Volunteer  
Clint Barnes H.S. Golf Coach Volunteer  
Dylan Henricks JV Baseball Coach  
Rudy Corpus Assistant Wrestling Coach Volunteer

Rescind and offer the following supplemental contracts for 2020 – 2021, pending the completion of any/all certification and/or licensure requirements. All other pay and benefits will be according to Board adopted policy.

**144-20**

Douglas DeSloover Rescind 12th Grade Advisor  
Kristi Hennessy H.S. Student Council (1/2 contract)  
Megan Ansted H.S. Student Council (1/2 contract)

As recommended by Eric J. Smola, Superintendent, Don Smith moved, supported by Matt Vaculik to approve the preceding personnel items:

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nays: None Motion Carried

## DISCUSSION AND INFORMATION

Superintendent Eric Smola informed the Board that with the employment of a new treasurer, the Board can elect to have the treasurer covered under the district's employee dishonesty policy rather than be bonded. The Board will need to decide on one of three options prior to the December Board Meeting:

1. Continue to have the treasurer bonded.
2. Discontinue the bond and cover him on the district's insurance policy.
3. Have both a small bond and include him on the district's insurance policy.

A number of districts have moved to option #3 to provide the maximum protection for both the district and the Treasurer (**this would be my recommendation**). If the Board chooses either option two or three, they will need to approve a resolution at the December board meeting prior to the effective date of the new treasurer's contract, which will be 1/1/21.

Mr. Smola presented the tentative 2021-2022 and 2022-2023 District Calendars after public input on October 19, 2020:

2021 – 2022 Calendar:

|               |  |
|---------------|--|
| Aug. 16       | District/HS/MS/ES Meetings – Work Day            |
| Aug. 17       | Teacher Workday                                  |
| Aug. 18       | First Student Day                                |
| Sept. 3       | No School for Students – District In-Service Day |
| Sept. 6       | No School – Labor Day                            |
| Sept. 7       | No School – Fair Day                             |
| Oct. 6        | EES Parent / Teacher Conferences                 |
| Oct. 7        | EES/MS/HS Parent / Teacher Conferences           |
| Oct. 8        | No School for Students – Teacher Work Day        |
| Oct. 22       | End of First Quarter                             |
| Nov. 24-26    | No School – Thanksgiving Break                   |
| Dec. 21       | End of Second Quarter                            |
| Dec. 22-Jan 2 | Christmas Break                                  |
| Jan. 3        | No School for Students – Teacher Work Day        |
| Jan. 4        | First Day of Second Semester                     |
| Jan. 17       | No School – MLK Jr. Day                          |
| Feb. 17       | M.S. /H.S. Parent Teacher Conferences            |

|            |  |
|------------|--|
| Feb. 18    | No School for Students – District In-Service Day |
| Feb. 21    | No School – Presidents’ Day                      |
| Mar. 11    | End of Third Quarter                             |
| Mar. 14-18 | No School – Spring Break                         |
| Apr. 15    | No School – Good Friday                          |
| Apr. 18    | No School – Easter Monday                        |
| May 22     | Senior Graduation                                |
| May 26     | Last Day of School – 1-Hour Early Dismissal      |

180 Student Days = 1,124 hours

(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)

Student make up days if necessary: May 31, June 1, 2, 3

2022 – 2023 Calendar:

|               |  |
|---------------|--|
| Aug. 15       | District/HS/MS/ES Meetings – Work Day            |
| Aug. 16       | Teacher Workday                                  |
| Aug. 17       | First Student Day                                |
| Sept. 2       | No School for Students – District In-Service Day |
| Sept. 5       | No School – Labor Day                            |
| Sept. 6       | No School – Fair Day                             |
| Oct. 5        | EES Parent / Teacher Conferences                 |
| Oct. 6        | EES/MS/HS Parent / Teacher Conferences           |
| Oct. 7        | No School for Students – Teacher Work Day        |
| Oct. 21       | End of First Quarter                             |
| Nov. 23-25    | No School – Thanksgiving Break                   |
| Dec. 21       | End of Second Quarter                            |
| Dec. 22-Jan 2 | Christmas Break                                  |
| Jan. 3        | No School for Students – Teacher Work Day        |
| Jan. 4        | First Day of Second Semester                     |
| Jan. 16       | No School – MLK Jr. Day                          |
| Feb. 16       | M.S. /H.S. Parent Teacher Conferences            |
| Feb. 17       | No School for Students – District In-Service Day |
| Feb. 20       | No School – Presidents’ Day                      |
| Mar. 10       | End of Third Quarter                             |
| Mar. 13-17    | No School – Spring Break                         |
| Apr. 7        | No School – Good Friday                          |
| Apr. 10       | No School – Easter Monday                        |
| May 21        | Senior Graduation                                |
| May 25        | Last Day of School – 1-Hour Early Dismissal      |

180 Student Days = 1,124 hours

(State Requirements: 1,001 Hours for grades 7-12, 910 Hours for grades K-6)

Student make up days if necessary: May 30, 31, June 1, 2

## **ADMINISTRATIVE REPORTS**

Maintenance Coordinator Brent Miller reported the following:

- Transtar is awaiting parts to complete the fire panel upgrades in the middle school and high school, and once they are in, should be ready for inspection.
- The elementary roofing project has been completed, and gutters and metalwork are currently being installed, which should be wrapped up in a couple of weeks.
- The concrete was framed for the batting cages this weekend.
- The concession stands are winterized
- The new plow is on the truck and snow equipment is getting ready to go.
- Received quotes for garbage services and am currently working on making arrangements to switch vendors.

Superintendent Eric Smola updated the Board on the following items:

- COVID-19 numbers, reporting that overall the district is in good shape as far as COVID-19 but cases and quarantine numbers continue to increase. As of today, the district has:

COVID Positive:

1 Elementary student  
4 District employees

Quarantined:

8 District employees  
37 Elementary students  
19 M.S. students  
10 H.S. students  
(66 total students)

- There is currently adequate staff to continue on campus instruction and there are no plans to move to remote learning unless numbers go up drastically or we are ordered to close through a government mandate or state public health order.
- Today, current VVA families received second semester registration for the Viking Virtual Academy. Second semester registration will be open through Friday, November 20th. Prior to the recent increase in COVID cases in the county, many VVA families had expressed interest in having their child return to in-person instruction beginning in January. The COVID increase will most likely have a direct impact on the number of current VVA students remaining in the VVA. Having a general knowledge of how many students will be returning to either the VVA platform or returning to in-person instruction will determine whether we continue to have the same

Number of teachers for VVA students second semester.

- Beginning with this year's ninth grade students, we are required by law to develop individual graduation plans for each student and success plans for any student at-risk of not graduating high school. Graduation plans are developed in collaboration with the student, parents, and the high school team. Plans are revisited each year to evaluate the progress towards graduation. We are working to develop a graduation plan and success plan template that best meets the needs of our students.

### **EXECUTIVE SESSION**

Zach Murry moved, supported by Jason Miller for the members of the Evergreen Local Board of Education, Superintendent, and invited guests to go into executive session for the following reason.

**145-20**

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nays: None Motion Carried

The Board entered executive session at 6:29 p.m. and returned to regular session at 6:52 p.m., taking no further action.

### **ADJOURNMENT**

Don Smith moved, supported by Jason Miller to adjourn the November 16, 2020 Regular Meeting of the Evergreen Local Board of Education.

**146-20**

Ayes: Miller, Smith, Vaculik, Murry, Kiefer  
Nays: None Motion Carried

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Nora Kiefer, Board President

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Eric Smola, Superintendent, for the Treasurer