

**REGULAR MEETING  
OF THE EVERGREEN BOARD OF EDUCATION  
JULY 20, 2020, 6:00 P.M.**

President Nora Kiefer called the meeting to order. Members in attendance were Nora Kiefer, Jason Miller, Zach Murry, Don Smith and Matt Vaculik.

President Nora Kiefer asked if anyone wished to add, delete, or separate any items of the consent agenda as proposed. No changes were made to the agenda.

Zach Murry moved, supported by Matt Vaculik to approve the meeting agenda as presented for the Regular Board meeting on July 20, 2020. **97-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nayes: None Motion Carried

Don Smith moved, supported by Jason Miller to approve the minutes of the Regular Board Meeting held on June 22, 2020. **98-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nayes: None Motion Carried

**CORRESPONDENCE**

Treasurer Denise Leu reported that the State Tax Commissioner issued final determinations on both the rover and the NEXUS pipeline appeals of their public utility personal property tax valuations, and rejected both appeals. While this is good news to the district, she reported that the process is probably not over as the pipelines have 60 days to appeal the ruling. If they do appeal, that process could take several months. In the meantime, the pipelines will likely continue to pay taxes at the lower appealed rate and the district will continue to use the lower revenue amounts for budgeting and forecasting purposes.

**PUBLIC PARTICIPATION**

None.

**FINANCIAL**

Treasurer Denise Leu reported that the district ended the year with \$283,490 excess revenue over expenditures. Revenue ended up being 5.2% higher than estimated at the beginning of the school year, even with the unexpected reduction in

Foundation funding. This was primarily due to higher than expected income tax, real estate tax, and investments earning. In addition, she reported that total expenditures were 2.5% less than had been anticipated, due savings from school being closed for over two months and the fact that the two new buses that had been expected in late June will not be in until sometime in August, transferring that expense from FY20 to FY21.

- A. Approve the June 2020 financial reports including the Cash Reconciliation, BALCHK report, Financial Summary reports (FINSUM and FINSUMM), Financial Report (FUNDSUMM), and the Annual Spending Plan (Form SM-2).
- B. Approve the Certificate of the Total Amount for all Sources Available for Expenditures and Balances for the fiscal year ending June 30, 2021 (Appendix A).
- C. Approve the following petty cash and change funds for the 2020-2021 school year (FY21):
  - 1) Athletic Petty Cash - \$3,000.00
  - 2) Central Office Petty Cash - \$50.00
  - 3) Office Petty Cash - \$50.00 per school building
  - 4) Athletic Change Fund - \$3,000.00
- D. Accept the following donations:
  - \$2,500 from the Evergreen Athletic Boosters to the Athletic Department for the purchase of new Cross Country uniforms.
  - \$4,425.00 from the Evergreen Athletic Boosters to the Athletic Department to cover one-half the cost of HUDL for the 2020-2021 athletic season.
  - \$833.00 from the Evergreen Athletic Boosters to the Athletic Department to cover the cost of Nike Screening.
  - \$100.00 anonymous donation to 018-9220 Student Assistance Fund.
- E. Approve the following fund-to-fund advance and transfer and to amend resources and modify appropriations accordingly:
  - Fund-to-fund advance of \$80,000.00 from 001-7410-921 Advances to 006-5210 Food Service Advance-In.
  - Fund-to-fund transfer of the remaining fund balance of \$558.70 from 200-7200-910-9369 Class of 2020 Transfer-Out to 200-5100-9370 Class of 2021 Transfer-In.
- F. Report fiscal year 2021 annual financial statements on the OCBOA (other comprehensive basis of accounting) basis in the GASB-34 format.

Zach Murry moved, supported by Matt Vaculik to approve the financial reports and other financial items. **99-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**PERSONNEL**

A. Offer the following supplemental contracts and approve volunteers for 2020 – 2021, pending the completion of all pupil activity permit requirements:

Mark Cymbolin	Head Boys Baseball
Megan Kronovich	H.S. Head Cheer Coach
Samantha Thomas	Volunteer Girls Soccer
Brian Nagy	Freshmen Boys Basketball
Todd Woodring	Volunteer H.S. Boys Basketball

All other pay and benefits will be according to Board adopted policy.

B. Offer the following supplemental contract for 2020 – 2021, pending the completion of any/all certification and/or licensure requirements:

Brittaney Cymbolin H.S. Head Teacher

All other pay and benefits will be according to Board adopted policy.

As recommended by Eric J. Smola, Superintendent, Matt Vaculik moved, supported by Don Smith to approve the above listed personnel positions. **100-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**OTHER BUSINESS**

Jason Miller moved, supported by Zach Murry to approve an agreement with Northwest Ohio Virtual Academy (“NOVA”) for licensing and/or an online learning instructor for the administration of certain virtual course materials at an estimated cost of \$3,650.00 for the 2020-2021 school year. **101-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

Matt Vaculik moved, supported by Zach Murry to approve a contract with Julian & Grube, Westerville, Ohio, to compile the District’s financial statements on the modified cash basis of accounting in a format consistent with the presentation **102-20**

requirements of GASB 34 for fiscal years ending June 30, 2021, 2022, and 2023, at a cost of \$2800 for each year of the contract.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**103-20** Jason Miller moved, supported by Don Smith to approve Evergreen H.S. student handbook as recommended by the administrators.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**104-20** Jason Miller moved, supported by Matt Vaculik to approve the revisions to the Evergreen Local Schools Athletic Handbook and Student-Athlete Handbook effective on adoption.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**105-20** Matt Vaculik moved, supported by Zach Murry to approve Evergreen Elementary, M.S. and H.S. staff handbooks as recommended by the administrators.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**106-20** Zach Murry moved, supported by Jason Miller to approve Evergreen Local Schools revised Technology Plan as recommended by the Technology Committee.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**107-20** Don Smith moved, supported by Matt Vaculik to approve school bus stops as recommended by the Superintendent and the Transportation Coordinator. Bus routes and stops are on file with the transportation department. The Board further authorizes the Superintendent and/or his designee to change Board approved stops whenever necessary for the 2020 – 2021 school year.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

**108-20** Matt Vaculik moved, supported by Zach Murry to accept the following highest bids for the two pickup trucks auctioned by the district on July 15, 2020.

- 2002 Chevrolet Silverado K2500 - \$2,000.00 by Neil Shaw
- 2015 Chevrolet Silverado K1500 - \$16,800.00 by Millcreek-West Unity Local Schools

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

Don Smith moved, supported by Jason Miller to approve an MOU between the Evergreen Education Association and the Evergreen Board of Education modifying evaluation changes as a result of the COVID-19 pandemic.

**109-20**

This Memorandum of Understanding (“MOU”) is entered into by and between the Evergreen Education Association (the “EEA”) and the Evergreen School Board of Education (the “Board”). The Board and the EEA are parties to a Collective Bargaining Agreement (the “Agreement”) having a term from July 1, 2018, through June 30, 2021. The EEA and the Board agree to the following:

1. The Board and the EEA recognize the unique circumstances presented by the Coronavirus (COVID19) Outbreak and the passage of H.B. 164.
2. The Board and the EEA agree that this MOU supersedes pertinent sections of Article XI as it pertains to the following items outlined in #3-10 within this MOU.
3. The Board and the EEA recognize that the students of Evergreen Schools need to continue the learning process during these times of uncertainty with the potential of having building closures, in which students will continue learning remotely.
4. The Board and the EEA recognize that all educators, regardless of their position, will continue to teach both in-person or potentially remotely to support and service Evergreen students.
5. Teachers who did not have a student growth measure as part of their evaluation for the 2019-2020 school year will remain at the same point in their evaluation cycle and will retain the same evaluation rating as the 2019-2020 school year for the 2020-2021 school year.
6. Teachers who have completed evaluations during the 2019-2020 school year will continue in their 2020-2021 OTES cycle.
7. Evaluations for the 2020-2021 school year will be based solely on the performance section of OTES I rubric currently in use, as HB 164 prohibits the use of value-added data or student growth measures.
8. This refers to any type of evaluation for any educator. This includes OSCES evaluations, OTES evaluated educators, and non-OTES evaluated educators.
9. Evaluations and conferences conducted through remote technology may be completed through any reasonable and effective tool available. Such tools could include Google Hangouts Meet, Zoom, Google Classroom, or

telephone. Any failure of the technology that occurs outside of the teacher's control may not harm a teacher's evaluation.

10. Evaluations must be completed by May 1, 2021. Evaluators must provide a written report of the results of the evaluation by May 10, 2021.
11. The provisions of this MOU expire on June 15, 2021.
12. The Board and the EEA agree that they may not rely on the memorandum as a precedent or past practice.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nayes: None Motion Carried

- 110-20** Matt Vaculik moved, supported by Zach Murry to enter into an agreement with AmeriGas Propane L.P. to purchase propane at the Company's local Area Index plus \$.40/gallon, plus all applicable taxes, fees, and charges for the period of August 1, 2020 through July 31, 2021.

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nayes: None Motion Carried

## **DISCUSSION AND INFORMATION**

Superintendent, Eric Smola reported the following items:

- A. Staff position changes as a result of the Reduction in Force for OAPSE members approved by the Evergreen Board of Education at the June 22, 2020 regular meeting, the following position changes have been made and will take effect on August 12, 2020:
  - Connie Snider, Elementary Library Aide (30 hours per week)
  - Carol Creque, Elementary Aide (1:1) (7 hours per day)
  - Marcene Smith, Elementary Aide (4 hours per day)
  - Elizabeth Hiatt, Elementary Custodial Aide (4 hours per day)
  - Terrie Katering-Copeland, H.S. Cook (4 hours per day)
  - Dawn Spradlin, Elementary Cashier (2.5 hours per day)
  - Melissa Miller, H.S. Cashier (2 hours per day)
  - Cathleen Elvey, Elementary Aide (4 hours per day)
  - Jenny Blain-Fischer, H.S. Cook (2.5 hours per day)
  - Cindy Pinkelman, H.S. Secretary (7.5 hours per day)
  - Ashlee Ricker, Bus Driver (2 hours per day)
  - Janice Smith, M.S. & H.S. Day Custodian (8 hours per day)
  - Tami Bonaminio, Bus Driver (4 hours per day)
  - Jose Rodriguez, H.S. P.M. Custodian (8 hours per day)

- Sally Hintz, Bus Driver (4 hours per day), Summer Custodian (8 hours per day)

The following staff members have been displaced and are being placed on the Recall List should a position become available in the district:

- Pam Mack
- Jennifer Burkhardt
- Lindsey Pizack
- Jason Leu

B. SRO costs for 2020-2021

The estimated cost for our SRO through the Fulton County Sherriff's Department for the 2020-2021 school year is **\$62,610.03**, which includes salary for 176 school days, benefits, additional costs and mandatory trainings.

C. 2020 School Re-opening Plan

The re-opening task force has met twice in the last week to develop re-opening plan. The plan will address various areas including: Daily Health Assessments, Face Coverings, Social Distancing, Cafeterias, Transportation, Cleaning and others. We still believe that face-to-face instruction on campus is best. Our goal is to share the return to school plan with the community this week. We are also developing a revised remote learning plan should on campus instruction be interrupted or not permitted by the state.

D. District Purchasing of Face Coverings

Cara Leininger, Fulton County Workforce Coordinator, Ohio Means Jobs has coordinated with a county agency that would like to purchase mask for ALL staff in the district. All district employees will be provided with 2 cloth masks that will have our school logo on them. The district has already ordered 200 face shields for staff and we are finalizing an order for Plexiglas barriers in main offices and other high traffic areas. Discussion followed on whether students should be required to wear masks and the various issues involved in such requirement. Board member, Zach Murry said that for the safety of both students and staff, students should wear masks. He referenced the fact that this is already required in Lucas County, and that we have a significant number of students living in that county. Don Smith stated that he felt this decision should be left to the Governor to make. Matt Vaculik commented that if staff are required to wear them, it seems only fair that students should be as well. Mr. Smola stated that he felt this was a decision that may likely be made for us by the Governor in the near future. Mrs. Kiefer asked if temperatures would be taken, and Mr. Smola stated that the

task force was overwhelmingly in favor of taking temperatures first period and that plans were to purchase thermometers to have available. Mr. Smola also reported that students would still go to specials (music, art, physical education, etc.) and that they were looking at ways to better enable students to socially distance in those settings. He also reported that additional tables and seating will be added to the cafeteria to allow for better distancing and that each building is looking at directional flows in the hallways to see if changes can be made.

E. Green Apple Project

This spring we finished the 5-year Green Apple Project. This project conducted an annual energy consumption review for gas and electric for the district. Over the past 5-years, Evergreen was able to save \$208,770.00 as a result of conservation measures. Mr. Smola thanked Ken Dymond, our energy coach, for his diligence in making sure the district was energy conscious during this project. The reported saving did not include March, April and May of this year, where we saved an additional \$27,753.00 due to school being not being in session on campus and due to our LED upgrades.

F. M.S. LED Lighting Project

We have been told the First Energy Rebate program that we utilized will not be returning and available for the M.S. LED project. We are exploring a new rebate through PJM Energy Credits. This rebate would provide an estimated \$25,000.00 to \$30,000.00 for Evergreen on top of the First Energy Rebates we already received if we go forward with the M.S. LED project. The Board indicated that this was something they wanted Mr. Smola to pursue.

G. Volunteer Credentialing Cost

There has been a request for the district to consider paying for volunteer coaches credentialing costs. Some districts do this for volunteers, other districts do not. In addition to coaches, would the district also pay for other volunteers who only need to be fingerprinted? The Board indicated that they supported covering the costs of credentialing for volunteer coaches and fingerprinting for other district volunteers.

## **ADMINISTRATIVE REPORTS**

Mr. Smola shared information from Carrie Brown, Transportation Coordinator. Upon return to school, buses will be disinfected with a 90-day solution. Additionally, they will be disinfected after each route, morning and afternoon. There will be a dispenser for hand sanitizer on each bus for students to use while boarding the bus, and all drivers will wear a face shield or mask.



We will be receiving our new buses sometime in August, and with the delivery of the new buses, all route buses will be equipped with cameras and 12 buses in the fleet will have stop sign cameras.

**ADJOURNMENT**

Zach Murry moved, supported by Jason Miller to adjourn the July 20, 2020 Regular Board Meeting of the Evergreen Local Board of Education. **111-20**

Ayes: Smith, Vaculik, Murry, Miller, Kiefer  
Nays: None Motion Carried

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Nora Kiefer, Board President

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Denise K. Leu, Treasurer